



JSPM's & SBERCT's Bhagwant Institute of Technology, Barshi

(Approved by AICTE, Delhi & DTE Mumbai, Govt. of Maharashtra, Affiliated to DBATU, Lonere,
& MSBTE Mumbai)

Gat.No.1242/01, Tadsoudane Road, Barshi, 413401.

NAAC Accredited



Ref. No.: SBERCT/BIT/08/17/02

Date: 17/08/2025

Subject: Constitution of Faculty & Staff Grievance Redressal Committee

In accordance with the guidelines of NAAC, University norms, and institutional policy, the Grievance Redressal Committee for Faculty and Staff is hereby constituted for the academic year 2025-26.

Sr. No.	College Pattern	Name	Designation	Position in Committee
1	Principal	Dr. Shete H.V.	Principal	Chairman
2	Faculty Member	Prof. Patil D. B.	HOD(Mech)	Convener
3	Faculty Member	Prof. Budruk A. V.	HOD(BSH)	Member
4	Faculty Member	Prof. Londhe K. P.	HOD(E&TC)	Member
5	Faculty Member	Prof. Jawale S. D.	HOD(Civil)	Member
6	Faculty Member	Prof. Khot A.A.	HOD(CSE)	Member
7	Faculty Member	Prof. Lokhande P. V.	HOD(BCA)	Member
8	Office Superintendent / Head Clerk	Mr. Budruk P. V.	Office Superintendent	Member-Secretary

The committee shall address grievances related to academic, administrative, and personal matters of faculty and staff and submit its recommendations to the Principal for necessary action.

This order comes into force with immediate effect.



Principal

Principal

Bhagwant Institute of Technology
Barshi.





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Date- 30/08/2025

MEETING NOTICE

ACADEMIC YEAR 2025-26 (MEETING NO- 1)

All the Faculty Grievance Redressal Committee Members of Institute are hereby kindly requested to attend the meeting (Meeting No. 2) for the academic year 2024-25.

- Day & Date- 01/09/2025 (Monday.)
- Time- 12.30 pm
- Venue: Conference Hall

1. Salary increment for teaching staff
2. Study Leave for teaching staff
3. Casual Leave (CL) for non-teaching staff
4. Any other points, with the permission of the Chair.
5. Vote of thanks.

Budh

Member-Secretary

[Signature]

Chairman

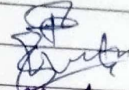

(Principal)



Principal

Bhagwant Institute of Technology
Barshi.



Sr. No.	Name of the Member	Designation	Role in Committee	Signature
1	Dr. H. V. Shete	Principal	Chairman	
2	Prof. Patil D. B.	HOD(Mech)	Convener	
3	Prof. Budruk A. V.	HOD(BSH)	Member	
4	Prof. Londhe K. P.	HOD(E&TC)	Member	
5	Prof. Jawale S. D.	HOD(Civil)	Member	
6	Prof. Khot A.A.	HOD(CSE)	Member	
7	Prof. Lokhande P. V.	HOD(BCA)	Member	
8	Mr. Budruk P. V.	Office Superintendent	Member-Secretary	

Principal
Bhagwant Institute of Technology
Barshi.

MINUTES OF MEETING – I

Grievance Redressal Committee – Faculty & Staff

Name of the Institution: JSPM's BIT, Barshi

Name of Committee: Grievance Redressal Committee (Faculty & Staff)

Academic Year: 2025–26

Meeting No.: 01

Date: 01 September 2025

Time: 12:30 p.m.

Venue: Conference Hall

Members Present

1. **Dr. H. V. Shete** – Principal – **Chairman**
2. Prof. Patil D. B. – Convenor
3. Prof. Budruk A. V. – Member
4. Prof. Londhe K. P. – Member
5. Prof. Jawale S. D. – Member
6. Prof. Raule M. B. – Member
7. Prof. Lokhande P. V. – Member
8. Mr. Budruk P. V. – Office Superintendent – Member-Secretary

Agenda

1. Salary increment for teaching staff
2. Study Leave for teaching staff
3. Casual Leave (CL) for non-teaching staff

Proceedings

The meeting commenced at 12:30 p.m. with the permission of the Chair. The Convener placed before the committee the grievances received from teaching and non-teaching staff related to service benefits and welfare.



Grievance 1: Salary Increment for Teaching Staff

- **Discussion:** The committee discussed the proposal considering staff performance, service rules, and financial feasibility.
- **Resolution:** The committee approved a **salary increment up to 8% for all teaching staff**, with effect from the Academic Year 2025-26.

Grievance 2: Study Leave for Teaching Staff

- **Discussion:** Applicable University and AICTE norms were examined.
- **Resolution:** It was resolved to **permit Study Leave for teaching staff as per University / AICTE rules.**

Grievance 3: Casual Leave (CL) for Non-Teaching Staff

- **Discussion:** Trust and University service rules were reviewed.
- **Resolution:** The committee **approved 15 Casual Leaves (CL) per year for non-teaching staff.**

All grievances were resolved satisfactorily. The committee appreciated the supportive approach of the Management towards faculty and staff welfare.

The meeting concluded with a vote of thanks to the Chair.



Prepared by:

Member-Secretary



Verified & Approved by:

Member



Chairman

(Principal)

Principal

Bhagwant Institute of Technology
Barshi.



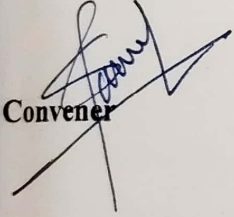
ATTENDANCE SHEET

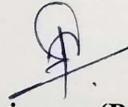
(Meeting - I, A.Y. 2025-26)

Name of the Institution: JSPM's BIT, Barshi
Committee: Grievance Redressal Committee (Faculty & Staff)
Academic Year: 2025-26

Meeting No.: 01
Date: 01 September 2025
Venue: Conference Hall

Sr. No.	Name	Designation	Role	Signature
1	Dr. H. V. Shete	Principal	Chairman	
2	Prof. Patil D. B.	Professor	Convener	
3	Prof. Budruk A. V.	Professor	Member	
4	Prof. Londhe K. P.	Professor	Member	
5	Prof. Jawale S. D.	Professor	Member	
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7	Prof. Lokhande P. V.	Professor	Member	
8	Mr. Budruk P. V.	Office Superintendent	Member-Secretary	


Convener


Chairman (Principal)
Principal
Bhagwant Institute of Technology
Barshi.



ACTION TAKEN REPORT (ATR)

(Meeting – I, A.Y. 2025–26)

Name of the Institution: JSPM's BIT, Barshi
Committee: Grievance Redressal Committee (Faculty & Staff)
Academic Year: 2025–26


Meeting No.: 01
Date of Meeting: 01 September 2025

Details of Action Taken

Sr. No.	Nature of Grievance	Stakeholder	Decision Taken	Action Implemented	Authority	Status
1	Salary increment	Teaching Staff	Increment approved up to 8%	Salary increment up to 8% implemented	Principal / Management	Resolved
2	Study Leave	Teaching Staff	Approved as per AICTE / University norms	Study Leave facility permitted	Principal	Resolved
3	Casual Leave (CL)	Non-Teaching Staff	15 CL per year approved	15 CL per year sanctioned	Principal / Management	Resolved

Remarks

All grievances were addressed positively and resolved. The committee's decisions reflect the institution's commitment to faculty and staff welfare and transparent governance.


Prepared by:
Member-Secretary


Verified & Approved by:
Convener


Chairman
(Principal)
Principal
Bhagwant Institute of Technology
Barshi.

